

ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	The Executive
Date:	25 March 2019
Subject:	The Executive's Forward Work Programme
Portfolio Holder(s):	Cllr Llinos Medi
Head of Service:	Lynn Ball Head of Function – Council Business / Monitoring Officer
Report Author: Tel: E-mail:	Huw Jones, Head of Democratic Services 01248 752108 JHuwJones@anglesey.gov.uk
Local Members:	Not applicable

A –Recommendation/s and reason/s
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers April – November 2019;</p> <p>identify any matters for specific input and consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

B – What other options did you consider and why did you reject them and/or opt for this option?

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C – Why is this a decision for the Executive?

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

D – Is this decision consistent with policy approved by the full Council?

Yes.

DD – Is this decision within the budget approved by the Council?

Not applicable.

E – Who did you consult?		What did they say?
1	Chief Executive / Strategic Leadership Team (SLT) (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item). It is also circulated regularly to Heads of Services for updates.
2	Finance / Section 151 (mandatory)	
3	Legal / Monitoring Officer (mandatory)	
5	Human Resources (HR)	
6	Property	
7	Information Communication Technology (ICT)	
8	Scrutiny	
9	Local Members	Not applicable.
10	Any external bodies / other/s	Not applicable.

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

F – Risks and any mitigation (if relevant)		
1	Economic	
2	Anti-poverty	
3	Crime and Disorder	
4	Environmental	
5	Equalities	
6	Outcome Agreements	
7	Other	
FF - Appendices:		
The Executive's Forward Work Programme: April – November 2019.		

G - Background papers (please contact the author of the Report for any further information):

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THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: April – November 2019

Updated: 14 March 2019



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The Executive's draft Forward Work Programme for the period **April – November 2019** is outlined on the following pages.

Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.

* Key:

S = Strategic – key corporate plans or initiatives

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THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: April – November 2019

Updated: 14 March 2019

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)	
1	Local Full Fibre Network (LFFN) Project To delegate to another Council authority to implement the LFFN Project.	Major Projects and Economic Development Portfolio Holder.	Regulation and Economic Development / Council Business	Dylan Williams Head of Regulation and Economic Development/ Lynn Ball Head of Function - Council Business / Monitoring Officer Cllr Carwyn Jones		Delegated decision March / April 2019	
April 2019							
2	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 29 April 2019	
3	Waste Management Contract Approval of the timetable, process and budget for the delivery of the waste management service from April 2021 onwards	The approval of the Executive is sought in order to approve the budget required to fund the cost of the legal and technical advice that will be required.	Resources / Highways, Waste and Property	Marc Jones Head of Function - Resources and Section 151 Officer / Huw Percy Interim Head of Highways, Waste and Property Cllr Robin Williams Cllr Bob Parry OBE		The Executive 29 April 2019	

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4	Further Education Trust – Annual Report	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive 29 April 2019	
5	Report on the statutory consultation on lowering the admission age for Ysgol Henblas Approval.	Learning	Arwyn Williams Head of Learning Cllr R Meirion Jones		The Executive 29 April 2019	
May 2019						
6	The Executive's Forward Work Programme (S) Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 20 May 2019	
June 2019						
7	Welsh Language Standards Annual Report 2018/19 Approval of report.	Council Business	Huw Jones Head of Democratic Services Cyng Ieuan Williams	To be confirmed	Delegated decision June 2019	

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8 The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 17 June 2019	
9 Corporate Scorecard – Quarter 4, 2018/19 (S) Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee June 2019	The Executive 17 June 2019	
10 2018/19 Revenue and Capital Budget Monitoring Report – Quarter 4 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed	The Executive 17 June 2019	

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11 Waste Management Contract Final approval of the service delivery method for the delivery of the waste management service from April 2021 onwards.	Approval of the Executive is sought to ensure that the service specification that will be delivered from April 2021 onwards meets the Council's objectives in respect of waste management.	Resources / Highways, Waste and Property	Marc Jones Head of Function - Resources and Section 151 Officer / Huw Percy Interim Head of Highways, Waste and Property Cllr Robin Williams Cllr Bob Parry OBE		The Executive 17 June 2019	
12 CIW Inspection of Children's Services in Anglesey – Improvement Plan – Quarterly Progress Report		Children's Services	Fôn Roberts Head of Children's Services Cllr Llinos Medi	Children's Services Improvement Panel 25 May 2019 Corporate Scrutiny Committee 3 June 2019	The Executive 17 June 2019	
July 2019						
13 The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 15 July 2019	

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14 Learning Disabilities – Transformation of Daytime Opportunities Consent regarding the engagement process.		Adults' Services	Alwyn Jones Interim Director of Social Services Cllr Llinos Medi	Corporate Scrutiny Committee Date to be confirmed	The Executive 15 July 2019	
15 Annual Report of the Statutory Director of Social Services		Adults' Services	Alwyn Jones Interim Director of Social Services Cllr Llinos Medi	Corporate Scrutiny Committee Date to be confirmed	The Executive 15 July 2019	
September 2019						
16 The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 16 September 2019	
17 Corporate Scorecard – Quarter 1, 2019/20 (S) Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee September 2019	The Executive 16 September 2019	

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18	2019/20 Revenue and Capital Budget Monitoring Report – Quarter 1 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed.	The Executive 16 September 2019	
19	CIW Inspection of Children's Services in Anglesey – Improvement Plan – Quarterly Progress Report		Children's Services	Fôn Roberts Head of Children's Services Cllr Llinos Medi	Children's Services Improvement Panel 22 August 2019 Corporate Scrutiny Committee 11 Sept 2019	The Executive 16 September 2019	
October 2019							
20	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 28 October 2019	

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November 2019						
21	2020/21 Budget (S) To finalise the Executive's initial draft budget proposals for consultation.	Council Business	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel TBC Corporate Scrutiny Committee TBC	The Executive 11 November 2019	
22	The Executive's Forward Work Programme (S) Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 25 November 2019	
23	Corporate Scorecard – Quarter 2, 2019/20 (S) Quarterly performance monitoring report.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee TBC	The Executive 25 November 2019	
24	2019/20 Revenue and Capital Budget Monitoring Report – Quarter 2 (S) Quarterly financial monitoring report.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel TBC	The Executive 26 November 2019	

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25 Learning Disabilities – Transformation of Daytime Opportunities Stage 2 – to report on the findings of the engagement process and transformation proposals.		Adults Services	Alwyn Jones Interim Director of Social Services Cllr Llinos Medi	Corporate Scrutiny Committee 4 November 2019	The Executive 25 November 2019	

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